

**Middletown Public Library Board of Trustees**

**Minutes of Meeting – January 19, 2010**

**Middletown Public Library**

**700 West Main Road**

**Middletown, Rhode Island**

**Members Present: Paul LaMond, Chair; Steve Arendt; Lucie-Anne Dionne-Thomas; Sally Gauch; John Grisham; Joyce Morgenthaler; Ellrony Williams.**

**Members Absent: None.**

**Others Present: Theresa Coish, Library Director; Sue Connor; Jerome Egan.**

**--Meeting called to order at 6:07 P.M. by Paul LaMond, Chair.**

**--Disposition of Minutes: Motion to accept minutes of December 15, 2009 meeting: Gauch. Second: Morgenthaler. Unanimously carried.**

**Correspondence received:**

**--Note from Evelyn LeDoux, thanking the Library for naming the Middletown Room in her honor.**

**--Letter from the Maher Center, offering various services to the Library as a nonprofit organization.**

**--Letter re Rhode Island Tree Survey, requesting the Library's participation therein. Director to review and advise.**

**--Letter from Association of Library Trustees, Advocates, Friends and Foundations re Library's interest in participating. Director to review and advise.**

**--Letter from Sue Connor, thanking the Library Board for its support during her recent bereavement. Discussion re purchase of a cookbook in memory of her grandmother.**

**Director's report: Theresa Coish orally reviewed information. Motion to accept: Grisham. Second: LaMond. Unanimously carried.**

**--Motion to formally adopt agreement with union re Sunday hours: Morgenthaler. Second: Gauch. Unanimously carried.**

**Committee reports:**

**--Budget: Steve Arendt reviewed in detail the proposed Library budget for Fiscal 2011 through 2013. Impact of threatened cutbacks in state aid discussed.**

**Motion to forward proposed budget to Town for approval: Arendt.  
Second: Grisham. Unanimously carried.**

**--Contract Negotiations: Discussion re possible wage reopener if Library budget reduced by more than \$30,000 for coming fiscal year.  
Chair to confer with Attorney Kinder re contingency plans.**

**--Director's Evaluation: No report.**

**--Friends Liaison: Joyce Morgenthaler reported that the bookstore will be conducting a \$3-per-bag sale over the weekend of January 22-24.**

**--Policy Review: Further discussion re need for Library website policy. Committee to review model policies for consideration.**

**--Programs/Outreach: No report.**

**--Survey Committee: Patron survey to be conducted through Library's web site, possibly in March, with the prior survey utilized as a starting point. SurveyMonkey also cited as a possible drafting aid.**

**--Long-Range Planning: Organization and composition of proposed committee discussed. New five-year plan due in June, 2010.**

**Old Business:**

**--Update on Young Adult, A/V area plan.**

**--Library website: Review and demonstration of site, with current updates. Site is in Beta testing stage, with a target date of February 10, 2010 for becoming fully operational.**

**--Update on collective bargaining agreement: Contract formally signed by Trustees and Union representatives.**

**New Business:**

**Library property: impact of possible Town initiatives on the Library's forthcoming Long Range Plan: Discussion tabled, pending further information.**

**Public presentation to, or discussion with the Board:**

**No one asked to address the Board during this portion of the meeting.**

**--Motion to adjourn: Arendt. Second: Morgenthauer. Unanimously carried.**

**Meeting adjourned at 9:16 P.M.**

**Respectfully submitted,**

**John W. Grisham**

**Secretary**